

Program Efficacy Report Spring 2016

Name of Department: Library & Library Computer Lab

Efficacy Team: Rochelle Fender, Sandra Moore, Nori Sogomonian

Overall Recommendation (include rationale): Conditional

Overall, the Department has met expectations for Pattern of Service, Student Success, and Institutional Effectiveness. The department also demonstrates ongoing usefulness and effectiveness of the program. There were however some areas identified by the review team that lacked analysis/detailed discussion of plans. The review team has three major categories rated as “DOES NOT MEET” and two additional categories as “MEETS, with identified concerns”. The review team recommends that the program review these recommendations and provide clarity/feedback on their next report.

Please see comments in the following DOES NOT MEET sections:

- Demographics
- Weaknesses/Challenges
- Technology, Partnerships & Campus Climate
- SAO's

Please see comments in the following MEETS (with identified concerns) sections:

- Productivity

Strategic Initiative	Institutional Expectations	
	Does Not Meet	Meets
Part I: Access		
Demographics	<i>The program does not provide an appropriate analysis regarding identified differences in the program's population compared to that of the general population</i>	<i>The program provides an <u>analysis</u> of the demographic data and provides an interpretation in response to any identified variance. If warranted, discuss the plans or activities that are in place to recruit and retain underserved populations.</i>
<p>Efficacy Team Analysis and Feedback: DOES NOT MEET Data collection is relatively new. Discrepancies were noted, but not discussed. The department provides available sampling and results correlate with the campus culture; however, the summary lacks a detailed analysis. Interpretation identifying variances is absent. Variances are not discussed. Plans/activities to recruit and retain are also not identified.</p>		

Pattern of Service	<i>The program's pattern of service is not related to the needs of students.</i>	<i>The program provides <u>evidence</u> that the pattern of service or instruction meets student needs. If warranted, plans or activities are in place to meet a broader range of needs.</i>
<p>Efficacy Team Analysis and Feedback: MEETS Detailed hours of operation are not included in this section, rather this information was found in the next section summary. The department should summarize hours of operation and availability during nights and weekends in this section. Aside from that missing component, the summary provides evidence that overall student needs are being met. The Library did conduct student feedback and extended nights and weekends by one hour to better serve the needs of students. The extended hours have been supported through overtime pay so the program has identified a plan to reduce overtime, meanwhile still meet student needs for extended hours/services.</p>		
Part II: Student Success		
Data demonstrating achievement of instructional or service success	<i>Program does not provide an adequate analysis of the data provided with respect to relevant program data.</i>	<i>Program provides an <u>analysis</u> of the data which indicates progress on departmental goals. If applicable, supplemental data is analyzed.</i>
<p>Efficacy Team Analysis and Feedback: MEETS The department demonstrates adequate resources. The availability of staff, resources, and extended hours of operation aid in student success.</p>		
Student Learning Outcomes and/or Student Achievement Outcomes	<i>Program has not demonstrated that they have made progress on Student Learning Outcomes (SLOs) and/or Service Area Outcomes (SAOs) based on the plans of the college since their last program efficacy.</i>	<i>Program has demonstrated that they have made progress on Student Learning Outcomes (SLOs) and/or Service Area Outcomes (SAOs) based on the plans of the college since their last program efficacy.</i>
<p>Efficacy Team Analysis and Feedback: DOES NOT MEET (with noted concerns for future reports) A list of services is provided and inferences are made. SAO's have been established and plans for in place. The review committee does however have the following concerns: The department does not identify if these SAO's are new as of Spring 2015. We are under the impression that SAO's are new for this department so would like to see a comparison made with future reports. The department will want to demonstrate positive progression on the SAO's and show evidence that the program evaluates SAO's during department meetings. Specific SAO information needs to be included.</p>		
Part III: Institutional Effectiveness		
Mission and Purpose	<i>The program does not have a mission, or it does not clearly link with the institutional mission.</i>	<i>The program has a mission, and it links clearly with the institutional mission.</i>
<p>Efficacy Team Analysis and Feedback: MEETS The department supports quality education by facilitating academic progress. The Mission is discussed and is clearly aligned with the institutional mission.</p>		
Productivity	<i>The data does not show an acceptable level of productivity for the program, or the issue of productivity is not adequately addressed.</i>	<i>The data shows the program is productive at an acceptable level.</i>

<p>Efficacy Team Analysis and Feedback: MEETS (with notes below) The department is productive and demonstrates positive evaluation/feedback from the students. In future reports, please address how areas needing improvement will be addressed, i.e.: access, temperature and noise levels.</p>		
<p>Relevance, Currency, Articulation</p>	<p><i>The program does not provide evidence that it is relevant, current, and that courses articulate with CSU/UC, if appropriate.</i></p> <p><i>Out of date course(s) that are not launched into Curricunet by Oct. 1 may result in an overall recommendation no higher than Conditional.</i></p>	<p><i>The program provides evidence that the curriculum review process is up to date. Courses are relevant and current to the mission of the program. Appropriate courses have been articulated or transfer with UC/CSU, or plans are in place to articulate appropriate courses.</i></p>
<p>Efficacy Team Analysis and Feedback: MEETS The department demonstrates active involvement with campus curriculum and consistently offers resources to improve student success.</p> <p>Articulation- N/A</p>		
<p>Part IV: Planning</p>		
<p>Trends</p>	<p><i>The program does not identify major trends, or the plans are not supported by the data and information provided.</i></p>	<p><i>The program identifies and describes major trends in the field. Program addresses how trends will affect enrollment and planning. Provide data or research from the field for support.</i></p>
<p>Efficacy Team Analysis and Feedback: MEETS The department discusses major trends and summarizes their efforts to mirror current trends.</p>		
<p>Accomplishments</p>	<p><i>The program does not incorporate accomplishments and strengths into planning.</i></p>	<p><i>The program incorporates substantial accomplishments and strengths into planning.</i></p>
<p>Efficacy Team Analysis and Feedback: MEETS Accomplishments are incorporated into the summary. Improvements from previous reports are also identified. Strengths are incorporated into the planning process.</p>		
<p>Weaknesses/challenges</p>	<p><i>The program does not incorporate weaknesses and challenges into planning.</i></p>	<p><i>The program incorporates weaknesses and challenges into planning.</i></p>
<p>Efficacy Team Analysis and Feedback: DOES NOT MEET Financial challenges are identified and efforts for resolution are incorporated; However, the department does not speak to other challenges noted in the EMP, specifically:</p> <ul style="list-style-type: none"> • Professional growth limitations • Difficulty of scheduling/arranging department meetings 		
<p>Part V: Technology, Partnerships & Campus Climate</p>		

	<p><i>Program does not demonstrate that it incorporates the strategic initiatives of Technology, Partnerships, or Campus Climate.</i></p> <p><i>Program does not have plans to implement the strategic initiatives of Technology, Partnerships, or Campus Climate.</i></p>	<p><i>Program demonstrates that it incorporates the strategic initiatives of Technology, Partnerships and/or Campus Climate.</i></p> <p><i>Program has plans to further implement the strategic initiatives of Technology, Partnerships and/or Campus Climate.</i></p>
<p>Efficacy Team Analysis and Feedback: DOES NOT MEET Technology is integrated and partnerships to meet the campus climate needs have been identified; However, strategic initiative plans are not identified.</p>		

Part VI: Previous Does Not Meets Categories	
<p><i>Program does not show that previous deficiencies have been adequately remedied.</i></p>	<p><i>Program describes how previous deficiencies have been adequately remedied.</i></p>
<p>Efficacy Team Analysis and Feedback (N/A if there were no “Does not Meets” in the previous efficacy review): NONE</p> <p>N/A</p>	